



2026 Program Managers Conference

Creative Options for Training CDBG Administrators

March 16, 2026

Presented by *KW* CONSULTANTS

1

A green rectangular slide for a Mentimeter poll. On the left, it says 'Go to www.menti.com' and 'Enter the code 1798 1049'. On the right, there is a large QR code. Below the QR code, it says 'Or use QR code'. The Mentimeter logo is in the top right corner, and a small 'i' icon is in the bottom right corner.

2

Live Training

- Annual Administrator Training
- Crosscutting Compliance Training
- Application Workshops
- Awardee Workshops
- Certification Program
- Others?



March 16, 2026

3

4

Recorded Training

- Crosscutting Requirements
- Topic Specific Modules
 - Procurement
 - Request for Payment
 - Documenting National Objective



CDBG Web-based Training Series *Submitting a Request for Payment*

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March 16, 2026

5

A screenshot of a Menti poll interface. The main slide is green and asks "Do you provide any pre-recorded trainings to Grantees?". Below the question are three options: "Yes", "No", and "We plan to in the future", each with a progress bar showing 0 responses. A QR code and the Menti code "1798 1049" are visible. The right sidebar shows the Menti control panel with a list of slides to present, including "office hours".

Join at menti.com | use code 1798 1049

Do you provide any pre-recorded trainings to Grantees?

0 Yes 0 No 0 We plan to in the future

menti.com
1798 1049

0 of 1 responded

office hours

6

Technical Assistance

- Manuals
- Sample Forms and Templates
- “Office Hours”
- One on One Meetings
- Mid-project monitoring

Form 7-1: Semi-Annual Report Form

Sections I-V and IX must be completed by all Grantees for all reporting periods. Sections VI-VIII are only to be completed when the Grantee is carrying out that activity type. Information in gray italics is sample data only.

I. General Information

Grantee Name	Grantee	Grant Number	CDBG 2025-101
Grant Agreement Execution Date	October 14, 2024	Reporting Period	Jul 1, 2024 – Dec 31, 2025
Modification number (if applicable)		Original Grant End Date	June 30, 2027
		New Grant End Date (if applicable)	

Report Preparer

Name/Title of Preparer	Jane Doe
Community /Company	Regional Planning
Email	jane@rpc.org
Phone Number	(555)555-5555

Provide a status update on the project. Describe any problems or delays encountered or anticipated.

Project is on schedule and on budget. The engineer and Grant Administrator have been procured, and contracts have been executed. The engineer is in the process of finalizing bid specs and the invitation to bid. The Grant Administrator has completed the Environmental Review.

II. Financial Information

Fund Source	Grant Agreement Commitment	Amount Expended to Date
CDBG Funds	\$750,000	\$10,000
Leverage (Grantee Funds)	\$250,000	\$100,000
Leverage (Sub-Recipient Funds)	\$0	\$0
Other (Private, Non-Profit, etc.)	\$0	\$0

7

Join at menti.com | use code **1798 1049**

What ways are you providing technical assistance?

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1798 1049

0 of 1 responded

Menti

Creative Training COSC...

Choose a slide to present

office hours

8

COSCDA Sub-Grantee Training

- 3 Day Training (States can choose to provide only certain modules)
- Customized for the State CDBG Program
- Customized Test
- In-Person or Virtual
- Exercises
- Group Discussion
- Certificates
- Evaluations



March 16, 2026

9

COSCDA Sub-Grantee Training

Topics to Choose From

- Program History/Overview
- Roles and Responsibilities
- State Program Information
 - Priorities
 - Application Cycles
 - Etc
- Fundability
 - National Objectives
 - Eligible Activities
- Citizen Participation
- Procurement (incl Section 3)
- Crosscutting Requirements
 - Environmental
 - Labor Standards
 - Acquisition/Relocation
 - Fair Housing/Equal Access
- Financial Management
- Recordkeeping
- Reporting
- Monitoring
- Closeout



March 16, 2026

10

COSCDA Sub-Grantee Training

For more information contact:

Tess Hembree
Executive Director
COSCDA
thembree@coscda.org
(202) 293-5820



March 16, 2026