

PROGRAM MANAGER SENIOR II (038785)

Director, Community Development Programs

Recruitment #25-005483-0038

DEPARTMENT Department of Housing and Community Development

**DATE
OPENED** 8/20/2025 09:32:00 AM

**FILING
DEADLINE** 9/3/2025 11:59:00 PM

SALARY \$111,484.00-\$134,802 annually (Grade 24/Step 5-15, with promotional growth to \$173,775.00/year)

**EMPLOYMENT
TYPE** Full-Time

HR ANALYST Jamaal Simpson

**WORK
LOCATION** Prince George's

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Introduction



This is a Management Service position with full State of Maryland benefits

Work that matters. The Maryland Department of Housing and Community Development (DHCD) is a national leader in community development and affordable housing. The Division of Neighborhood Revitalization seeks a highly organized, customer oriented, self-motivated, team player, experienced with community development, community planning, financial management and grant and loan administration.

DHCD has an immediate opening for a Director in its Division of Neighborhood Revitalization to oversee a suite of community development programs, including the federal Community Development Block Grant Program.

GRADE

This position offers a salary range of \$111,484 - \$134,802/year, with potential for advancement up to \$173,775 based on qualifications, equity, and hiring guidelines. Initial salary offers are determined by qualifications, experience, and available budget, and typically do not exceed \$134,802/year.

LOCATION OF POSITION

7800 Harkins Rd, Lanham, Maryland with occasional travel to DHCD's satellite office in Baltimore, Maryland. A combination of "hybrid" in-person work and telework may be available.

POSITION DUTIES

This Director position provides key leadership and policy expertise in the field of community development. The position leads a team that manages the Community Development Block Grant Program for the State of Maryland, overseeing grants, loans, projects and services provided to local governments and nonprofit organizations from application to award and monitoring, approval of disbursement requests, and assisting with grant and loan documents. The incumbent provides leadership in partnership development, the provision of technical assistance to stakeholders, community leaders, government officials and interagency partners seeking to revitalize communities.

MINIMUM QUALIFICATIONS

Education: A Bachelor's degree from an accredited college or university.

Experience: Ten years of management experience with the Community Development Block Grant Program. Additionally, must have a minimum of five years supervisory experience.

Note:

Candidates may substitute the possession of a Master's degree in a job-related field from an accredited college or university for up to two years of the required experience.

DESIRED OR PREFERRED QUALIFICATIONS

- Fifteen years direct experience with the Community Development Block Grant Program.
- Experience with grant administration with government and/or nonprofit organizations.
- Experience in the area of community planning or community development.
- Experience working with community stakeholders and facilitating community engagement sessions.

LICENSES, REGISTRATIONS AND CERTIFICATIONS

Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland.

SELECTION PROCESS

Please provide sufficient information on your application to document that you meet the minimum and selective qualifications for this recruitment. Please provide transcripts, certifications or diplomas to document educational or certification qualifications. Educational credentials from foreign countries must be evaluated by an approved education review service. This evaluation must be submitted with

your application. For further information, you may call International Consultants of Delaware, Inc. (302) 737-8715 or World Education Services Inc. 1-800-932-3897 or (202) 331-2925. Successful candidates will be ranked as Best Qualified, Better Qualified, or Qualified and placed on the employment (eligible) list for at least one year. Eligible list may be used to fill future vacancies of the same classification. **Successful candidates must document eligibility to work in the U.S. upon hire.**

Please Note: The Maryland Department of Housing and Community Development is not sponsoring new employees in application of the H-1B Visa at this time due to budgetary constraints. All applicants must be legally authorized to work in the United States under the Immigration and Reform Control Act of 1986. Federal regulations prohibit H1B Visa candidates from paying sponsorship fees, all sponsorship fees must be assumed by the potential employer.

EXAMINATION PROCESS

The examination will consist of a rating of your education, training, and experience related to the requirements of the position. You may be required to complete a qualifications supplement, or the rating may be based on your application. Therefore, it is important that you provide complete and accurate information on your application. Report all experience and education that is related to this position.

BENEFITS

[State of Maryland Benefits](#)

FURTHER INSTRUCTIONS

Online applications are **STRONGLY** preferred. However, if you wish to submit a paper application, you may mail your application and materials to:

Jamaal Simpson
Department of Housing and Community Development
Office of Human Resources,
7800 Harkins Road, Lanham, MD 20706.

All application materials must be received by the filing deadline. If you are unable to upload your transcripts into the system, please send via email to jamaal.simpson@maryland.gov. Please include the following information in the body of the email:

Attn: Jamaal Simpson, HR Generalist

Your First and Last Name:

Recruitment #:

Classification (Job Title) of Recruitment:

Incorrect or incomplete application forms, or resumes in place of the application, will not be accepted. If you are interested in these positions and cannot apply online, please fill out the revised paper application. For questions concerning these positions, please call 301-429-7781.

TTY Users: call via Maryland Relay

We thank our Veterans for their service to our country and encourage them to apply. As an equal opportunity employer, Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity.

Click on a link below to apply for this position:

Fill out the Supplemental Questionnaire and Application NOW using the Internet.	
View and print the Supplemental Questionnaire.	This recruitment requires completion of a supplemental questionnaire. You may view and print the supplemental questionnaire here .
Apply via Paper Application.	You may also download and complete the Paper Application here .