

Activity Delivery

State of California

Department of Housing and Community Development

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Section Chief





Topic Areas

- Tracking Activity Delivery Costs
 - State Direct and Indirect Costs
 - Contractor Costs
- Activity Delivery Cost Documentation
- Shifting funds from Activity Delivery into Planning



Managing Activity Delivery Costs

- Multiple State and Federal Systems
- Multiple Grants
- Multiple Programs

Each "**Activity**" has an individual unique identifier:

- Activity ID used in the Financial System of Record, DRGR and Timekeeping System and,
- Task ID used in the Timekeeping System



Managing Multiple Systems

California's Financial System of Record

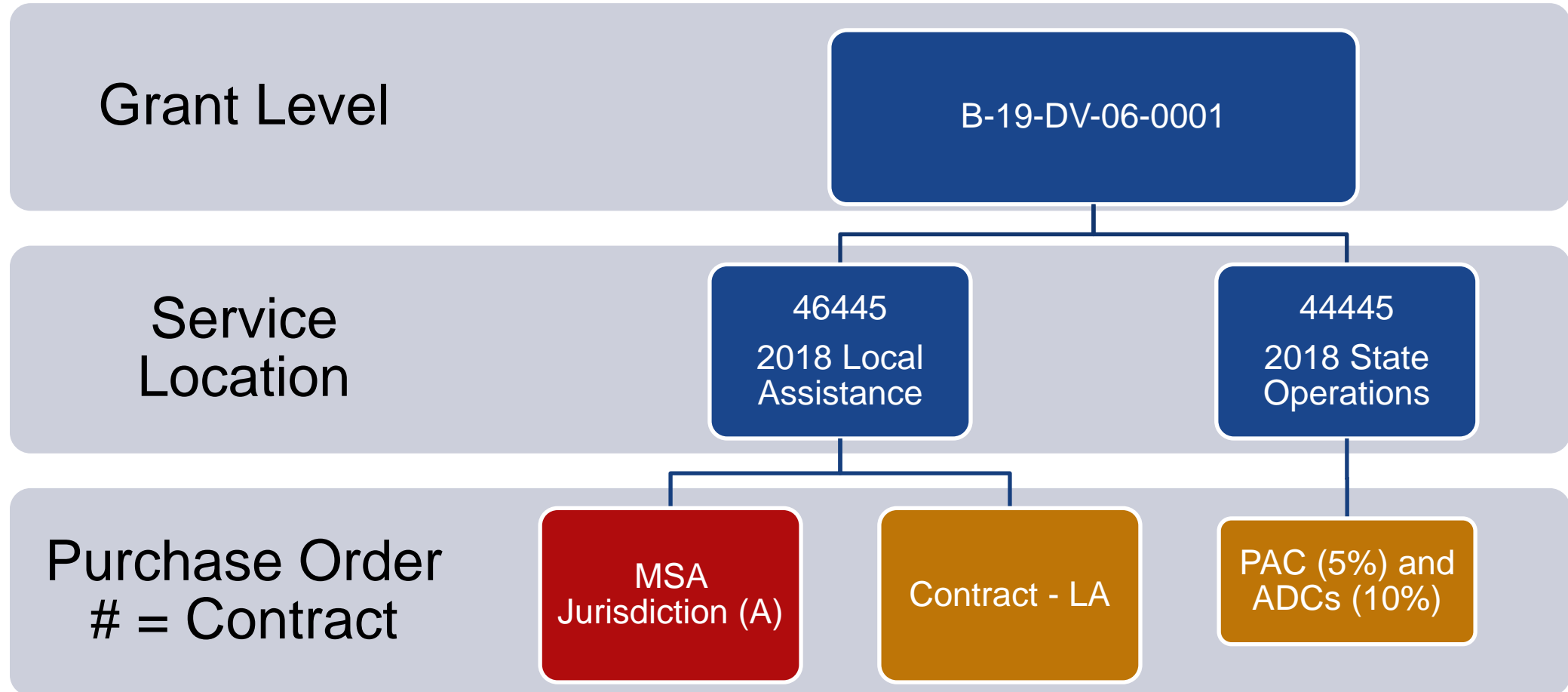
- 5% State Operations - Administration
- 10% State Operations – Activity Delivery Costs
- 85% Local Assistance

DRGR

- 5% Administration
- 95% Activity Delivery Costs
 - Includes State Operations – Activity Delivery Costs



California's Financial System of Record





DRGR Translation

Grant Level

B-19-DV-06-0001

Project Level

2018
Multifamily
Housing

2018 PAC

Activity Level

ABC
Apartments
(Jurisdiction A)

123
Apartments
(Jurisdiction A)

N/A



Activity Delivery Costs – Consultant Tracking

Consultants have to meet the same requirements

- Same mechanism
- Same documentation standards for PACs and ADCs



Shifting ADCs to a Planning Activity

Planning Requirements

- Up to 15% of each grant can be used for planning
- Not tied to a national objective
- Must be an eligible expense
- Outcome
 - (i.e., document, plan, policies and procedures, etc.)

Planning Example

Why: Planned a program but the State determined the program was not feasible.

How: The costs associated with that planning was shifted into a planning activity.

- Those activities and vouchers were classified as Planning
- Retained Planning Program in DRGR



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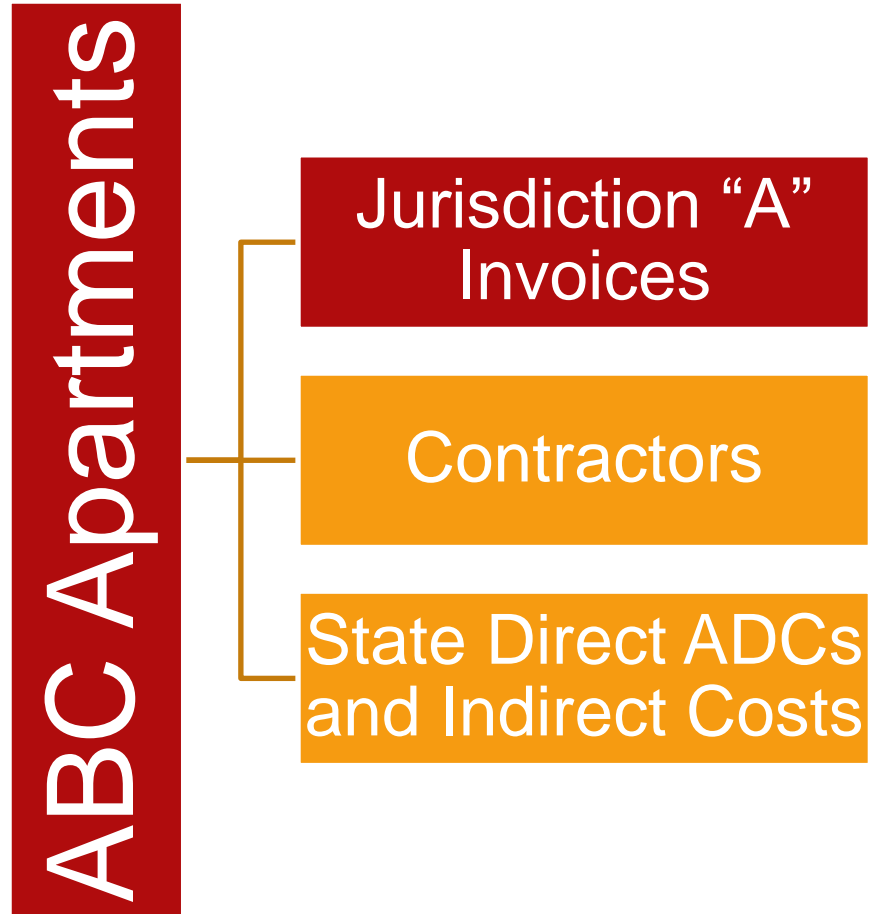
- Search for California Department of Housing and Community Development

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Activity ID (D181-MFDC-M0003) and Task ID (D00025) Association





Tracking Activity Delivery Costs - Timesheet

