

**OHIO DEPARTMENT OF DEVELOPMENT
EMPLOYMENT OPPORTUNITY**

Job Title: RESIDENTIAL REVITALIZATION SPECIALIST
(3 Positions)

Starting Salary: \$30.55 hr. / \$63,544 yr.

Position Numbers: 20011125, 20011262, 20011394

Job classification/Status: Housing Grant Analyst 3/Classified

Division/Office: Community Services/Housing Support

Bargaining Unit: 14

Location: 77 South High Street, 26th Floor, Columbus, Ohio

Work Hours: M-F, Day Hours

DATE POSTED: OCTOBER 30, 2023

DEADLINE FOR APPLYING: NOVEMBER 13, 2023

At Development we invest in the people, places and businesses of Ohio in ways that empower them to succeed!

Empowering Communities to Succeed - that is our mission.

This mission is fulfilled by our dedicated and talented team that comes to work every day ready to make a difference in the lives of their fellow Ohioans. If you're looking to be part of a team that values bold thinking, diversity in people and ideas, being responsive, and always taking a solution-focused approach, I encourage you to view [Development's Diversity, Equity and Inclusion Strategic Plan](#) to learn more about Development's work culture and how you could make a difference for Ohioans.

Development is seeking three **Residential Revitalization Specialists** who will provide administration and compliance for community-based projects. Reviewing applications, recommend for consideration of funding, assist on policy development and provide technical assistance to housing grantees.

What You'll Do:

- Travels throughout state of Ohio to monitor grantees & community-based projects through on-site visits: reviews scope of work & project specifications & ensures completion; inspects homes' quality of workmanship & compliance with appropriate building codes & standards (e.g., Residential Rehabilitation Standards, International Property Maintenance Code & the Residential Code of Ohio)
- Knowledge of Lead Based Paint regulations; state and federal
- Requires thorough knowledge of federally funded housing grant programs and regulations, including but not limited to HOME, CDBG, and ARPA
- Handles client concerns regarding program participation and work completed. Discusses project with homeowner to learn & address any unresolved issues; includes site visits to record any work/construction deficiencies; develops a plan of action to address deficiencies.

Minimum Classification Qualifications:

Completion of undergraduate core program in business administration/public administration, urban planning or political science; 24 months training or 24 months experience in housing and/or homeless grant programs or real estate sales.

-Or 48 months training or 48 months experience in planning, developing and/or implementing housing and/or homeless grant programs or real estate sales.

The final candidate selected for this position will be required to undergo a criminal background check. Criminal convictions do not necessarily preclude an applicant from consideration for a position. An individual assessment of an applicant's prior criminal convictions will be made before excluding an applicant from consideration.

TO APPLY, VISIT <http://careers.ohio.gov> or www.ohiomeansjobs.com
OR SUBMIT APPLICATION TO:

Ohio Department of Development, Human Resources Office
77 South High Street, 27th Floor, Columbus, Ohio 43215-6130
hr@development.ohio.gov

The State of Ohio is an Equal Opportunity Employer