



## CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- **Job Title:** Housing and Community Development Specialist II
- **Working Title:** Telework Option: Senior HCD Specialist
- **Salary:** \$6,496.00 - \$8,131.00 per month
- **Final Filing Date:** 05/30/22
- **Work Type/Schedule:** Permanent - Full time
- **Location:** Sacramento County

### Description:

**This position is eligible for full-time telework under Government Code 14200 for eligible applicants residing in California.**

Under general direction, the Housing and Community Development Specialist II, is responsible for conducting high level research, analysis and development of program and policy recommendations for consideration by executives. Research is conducted on the most critical and sensitive issues that impact housing, which may include homelessness, land use and planning, public health, disaster preparedness and recovery, climate change, transportation, and housing for special needs populations based upon personal assignment. Serve as a conduit between the Division and a wide variety of external stakeholders. Incumbent must possess political sensitivity to exercise judgement on when it is appropriate to engage a sensitive topic.

### Desirable Qualifications:

- Knowledge and experience of challenges related to homelessness, including youth homelessness, chronic homelessness, housing affordability, public health, land use and disaster recovery.
- Experience with researching, writing, and editing documents in a variety of formats, tailored to a variety of audiences and meeting excellent standards of professionalism and due diligence.
- Experience collaborating with external stakeholders, including federal agencies, other state departments and agencies, local governments, and/or local service providers and other nonprofit organizations.
- Experience working collaboratively as part of a large, complex organization with different divisions and branches, to solve complex issues across organizational units.
- Experience with the administration of programs, or delivery of services, related to homelessness, on the local level.
- Experience with Microsoft Office (Word, Excel, Access).

Please click [here](#) to apply.