



## CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- **Job Title:** Housing and Community Development Representative II
- **Working Title:** Telework Option - Program Representative
- **Salary:** \$5,652.00 - \$7,079.00 per month
- **Final Filing Date:** 11/24/21
- **Work Type/Schedule:** Permanent Full time
- **Location:** Sacramento County

### **Description:**

**This position is eligible for full-time telework under Government Code 14200 for eligible applicants residing in California.**

Under the direction of the Disaster Recovery Manager – Mitigation, Staff Services Manager I (SSM I), the incumbent is performing the less complex day-to-day activities associated with all phases of administering the Community Development Block Grant – Disaster Recovery (CDBG-DR) and other disaster recovery programs in compliance with both federal and state requirements.

The Disaster Recovery Branch is primarily responsible for the design and implementation of federally-funded housing, infrastructure, economic development, planning, and mitigation programs including the development of program policies and procedures detailing the use and requirements of federal funding programs, funding recommendations, and fund disbursement and monitoring.

### **Desirable Qualifications:**

- Projects or programs.
- Knowledge and experience preparing or reviewing benefit-cost analyses.
- Knowledge and experience with mitigation and adaptation.
- Experience monitoring agreements and providing technical assistance to local jurisdictions.
- Experience reviewing projects for compliance with federal requirements including but not limited to National Environmental Policy Act (NEPA), Davis Bacon and Related Acts, and Section 3.

Please click [here](#) to apply.