



## CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- **Job Title:** Housing and Community Development Specialist I
- **Working Title:** Telework Option – Housing Accountability Specialist
- **Salary:** \$5,913.00 - \$7,402.00 per month
- **Final Filing Date:** 11/22/21
- **Work Type/Schedule:** Permanent, Full time
- **Location:** Sacramento County

### **Description:**

**This position is eligible for full-time telework under Government Code 14200 for eligible applicants residing in California.**

Under general direction, the Housing and Community Development Specialist I, is responsible for a variety of high level policy, program, regulatory and technical assistance activities related to the Land Use and Planning Section and Housing Policy Development functions including, housing elements and other housing laws, planning grant and other programs, pro-housing designations, accessory dwelling units, at-risk preservation, technical assistance, research and technical expertise for housing and community development policies activities. Independently responsible conducting all related activities such as housing element reviews and enforcement, research, analysis and development of program and policy recommendations for consideration by executives. Other topic related issues include, regulatory relief, homelessness, land use and planning, public health, disaster planning, climate change, transportation, housing for special needs populations, and government planning and financing programs. The Specialist I also serve as a conduit between the Division and a wide variety of internal and external stakeholders.

### **Desirable Qualifications:**

- Extensive knowledge in local planning and housing development, housing legislation, or housing data and research
- Experience conducting policy analysis, including research and using complex data
- Experience working with a variety of stakeholders
- Excellent verbal communication and presentation skills
- Strong writing skills with experience preparing materials such as policy briefs, papers, technical assistance documents
- Project management experience as a project lead

Please click [here](#) to apply.