



CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- **Job Title:** Staff Services Manager II
- **Working Title:** Telework Option - Single & Multi-Family Programs
- **Salary:** \$7,028.00 - \$8,732.00 per month
- **Final Filing Date:** 11/22/21
- **Work Type/Schedule:** Permanent, Full time
- **Location:** Sacramento County

This position is eligible for full-time telework under Government Code 14200 for eligible applicants residing in California.

Job Description:

Under general direction of the Branch Chief, Federal Recovery, in the Division of Federal Financial Assistance (DFFA), the incumbent oversees and directs the work of professional technical staff related to housing and multi-family programs for disaster recovery programs including the Community Development Block Grant – Disaster Recovery (CDBG-DR) and Disaster Recovery Mitigation Programs that are central to the Department's primary mission.

DFFA is primarily responsible for the design and implementation of federally funded affordable housing programs including the development of program guidelines detailing the use and requirements of federal funding programs, issuance of Notices of Funding Availability (NOFA), application review, funding recommendations, fund disbursement and monitoring.

Desirable Qualifications:

- Experience in single family housing construction, rehabilitation, and home-buyer programs
- Experience in multi-family housing development underwriting, planning, and entitlements
- Experience with HUD funding, including monitoring, audits, and cost reasonableness
- Experience with federal cross cutting requirements such as environmental review, labor compliance, and procurement

Please click [here](#) to apply.