



## CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- **Job Title:** Staff Services Manager II
- **Working Title:** Telework Option - Infrastructure & Housing Community Mgr
- **Salary:** \$7,028.00 - \$8,732.00 per month
- **Final Filing Date:** 11/22/21
- **Work Type/Schedule:** Permanent, Full time
- **Location:** Sacramento County

**This position is eligible for full-time telework under Government Code 14200 for eligible applicants residing in California.**

### **Job Description:**

Under the general direction of the Branch Chief (Staff Services Manager III) of the Federal Community Development Block Grant Disaster Recovery Programs Branch, within the Division of Federal Financial Assistance (DFFA), the incumbent oversees and directs the work of first level managers and specialists within a section related to Infrastructure and Community Development for disaster recovery programs that are central to the Department's primary mission.

The Division of Federal Financial Assistance is primarily responsible for the design and implementation of federally funded affordable housing programs including the development of program guidelines detailing the use and requirements of federal funding programs, issuance of Notices of Funding Availability (NOFA), application review, funding recommendations, fund disbursement and monitoring. Up to 20% overnight travel throughout the state may be required

### **Desirable Qualifications:**

- Experience with federal funded infrastructure including funding, planning, and multi-agency coordination
- Experience with implementing community development programs (e.g., planning, public services, economic development)
- Experience with HUD, including planning, monitoring, audits, and general administration of HUD funds as per 2 CFR 200

Please click [here](#) to apply.