

**OHIO DEPARTMENT OF DEVELOPMENT  
EMPLOYMENT OPPORTUNITY**

**Job Title: ENVIRONMENTAL SPECIALIST 2 (3 POSITIONS)**  
**Position Numbers: 20099567, 20099568, 20099569**

**Step #1 Salary:** \$26.24 hr. / \$54,579 yr.  
**Job Classification/Status:** Classified  
**Division/Office:** Community Services/Energy & Environment  
**Location:** 77 South High Street, 25<sup>th</sup> Floor, Columbus, Ohio  
**Work Hours:** 8:00am – 5:00pm, M-F

**Pay Range:** 32  
**Bargaining Unit:** 13

**Supervisor:** Manager, Environmental Programs

**DATE POSTED: NOVEMBER 17, 2021**

**DEADLINE FOR APPLYING: DECEMBER 9, 2021**

**Job Duties:**

Serves as Ohio Department of Developments (i.e., Developments) primary liaison for the Water/Wastewater Infrastructure Program, Demolition & Site Revitalization Program and Brownfield Redevelopment Program (i.e. Environmental Programs) communicates with applicants/grantees for application guidance, complex project implementation & completion issues related to eligible activities & costs, including review of project remedial action workplans, budgets, site diagrams, photographs, & progress reports; monitors progress of funded projects throughout state of Ohio; coordinates & conducts site visits & meetings with grantees to observe & document grant funded work activities; periodically reviews & updates program materials; prepares internal & external reports & presentations documenting program success & develops tracking system & maintains records for individual projects; coordinates with Ohio Environmental Protection Agency provide technical assistance, as necessary; develops working relationship with grantees & other stakeholders to encourage timely, cost-effective & successful project completion; coordinates with Development staff & management to develop & implement grant closeout procedures.

Analyzes grantee submissions to determine whether disbursement & amendment requests are consistent & in accordance with fiscal policies & governing statutes: discusses & negotiates line item costs & targeted completion goals with grantees, modifies disbursement requests & approves amount of dollars to be paid for specific disbursement requests; presents final approved disbursement requests & amendment drafts to supervisors for authorization; provides oversight of Environmental Programs portfolio to assure compliance with program audit & reporting requirements (annual); identifies & recommends project corrective action as needed. provides guidance regarding federal & state agency coordination for compliance with environmental regulations; interacts & corresponds with State & Federal agencies, local governments & project personnel (e.g. local developers, officials, agency representatives, architects & engineers) regarding project parameters & environmental implications; develops measures to mitigate adverse environmental effects.

**Minimum Classification Qualifications:**

12 months experience as Environmental Specialist 1, 85861.

-Or 4 years training or 4 years experience in position involving geology or hydrology, engineering, chemistry, physics, biology, environmental science &/or other comparable physical or health science field, earth science &/or urban & regional planning, &/or mathematics &/or history &/or archaeology (i.e., latter two subject areas pertain only to positions in departments of transportation & natural resources) which included responsibility for conducting compliance monitoring surveys &/or inspections/reviews or investigations, or review of permit applications relative to oil & gas well operations or injection, annular disposal & saltwater injection wells & enhanced recovery projects or coal mining, or solid/hazardous waste sites or industrial & municipal wastewater dischargers, or conducting of historical &/or archaeological research or other research studies to evaluate impact of proposed transportation projects on historic properties or cultural resources, or collecting, compiling & preparing various environmental assessments, evaluations, reports & related documents. training & experience must be commensurate with duties to be assigned.

-Or baccalaureate degree in engineering, chemistry, physics, biology, environmental science, earth science &/or urban & regional planning, geology or other comparable physical or health science field or mathematics or history or archaeology (i.e., latter two subject areas pertain only to positions in departments of transportation & natural resources) with education to be commensurate with duties to be assigned.

-Or positions involved in providing financial, technical & administrative assistance for planning, design & implementation of environmental infrastructure & pollution abatement, & prevention projects, applicants must have completed undergraduate core coursework in business/public administration, public relations/marketing, political science or communications, or have 4 years experience in position involving public contact to explain policies, procedures & programs of agency, writing of promotional &/or explanatory publications & materials, budgeting, contract administration & working with others on team projects.

**The final candidate selected for this position will be required to undergo a criminal background check. Criminal convictions do not necessarily preclude an applicant from consideration for a position. An individual assessment of an applicant's prior criminal convictions will be made before excluding an applicant from consideration.**

**TO APPLY, VISIT <http://careers.ohio.gov> or [www.ohiomeansjobs.com](http://www.ohiomeansjobs.com)**

**OR**

**SUBMIT RESUME/APPLICATION TO:**

Ohio Department of Development, Human Resources Office  
77 South High Street, 27th Floor, Columbus, Ohio 43215-6130  
[hr@development.ohio.gov](mailto:hr@development.ohio.gov)

**The State of Ohio is an Equal Opportunity Employer**