

# Certification of Exemption for HUD funded projects

Determination of activities listed at 24 CFR 58.34(a)  
May be subject to provisions of Sec 58.6, as applicable

**Grant Recipient:** \_\_\_\_\_ **Project Name:** \_\_\_\_\_  
**Project Description (Include all actions which are either geographically or functionally related):**

**Location:** \_\_\_\_\_  
**Funding Source:** CDBG HOME ESG HOPWA EDI Capital Fund Operating Subsidy Hope VI Other  
**Funding Amount:** \_\_\_\_\_ **Grant Number:** \_\_\_\_\_

**I hereby certify that the abovementioned project has been reviewed and determined an Exempt activity per 24 CFR 58.34(a) as follows:**

	1. Environmental & other studies, resource identification & the development of plans & strategies;
	2. Information and financial services;
	3. Administrative and management activities;
	4. Public services that will not have a physical impact or result in any physical changes, including but not limited to services concerned with employment, crime prevention, child care, health, drug abuse, education, counseling, energy conservation and welfare or recreational needs;
	5. Inspections and testing of properties for hazards or defects;
	6. Purchase of insurance;
	7. Purchase of tools;
	8. Engineering or design costs;
	9. Technical assistance and training;
	10. Assistance for temporary or permanent improvements that do not alter environmental conditions and are limited to protection, repair, or restoration activities necessary only to control or arrest the effects from disasters or imminent threats to public safety including those resulting from physical deterioration;
	11. Payment of principal and interest on loans made or obligations guaranteed by HUD;
	12. Any of the categorical exclusions listed in Sec. 58.35(a) provided that there are no circumstances that require compliance with any other Federal laws and authorities cited in Sec. 58.5.

If your project falls into any of the above categories, no Request for Release of Funds (RROF) is required, and no further environmental approval from HUD will be needed by the recipient for the draw-down of funds to carry out exempt activities and projects. The responsible entity must maintain this document as a written record of the environmental review undertaken under this part for each project.

By signing below the Responsible Entity certifies in writing that each activity or project is exempt and meets the conditions specified for such exemption under section 24 CFR 58.34(a). Please keep a copy of this determination in your project files.

\_\_\_\_\_  
**Responsible Entity Certifying Official Name**

\_\_\_\_\_  
**Title (please print)**

\_\_\_\_\_  
**Responsible Entity Certifying Official Signature**

\_\_\_\_\_  
**Date**

# Compliance Documentation Checklist

## 24 CFR 58.6

Grant Recipient: \_\_\_\_\_ Project Name: \_\_\_\_\_  
Project Description (Include all actions which are either geographically or functionally related):

Level of Environmental Review Determination: \_\_\_\_\_ (1)  
Select One: (1) Exempt per 24 CFR 58.34, or (2) Categorically Excluded not subject to statutes per § 58.35(b), or (3) Categorically Excluded subject to statutes per § 58.35(a), or (4) Environmental Assessment per § 58.36, or (5) EIS per 40 CFR 1500

### STATUTES and REGULATIONS listed at 24 CFR 58.6

#### FLOOD DISASTER PROTECTION ACT

1. Does the project involve acquisition, construction or rehabilitation of structures located in a FEMA-identified Special Flood Hazard?

- No; Cite Source Document: \_\_\_\_\_  
 Yes; Source Document: \_\_\_\_\_

2. Is the community participating in the National Insurance Program (or has less than one year passed since FEMA notification of Special Flood Hazards)?

- Yes (Flood Insurance under the National Flood Insurance Program must be obtained and maintained for the economic life of the project, in the amount of the total project cost. A copy of the flood insurance policy declaration must be kept on file). (**Appendix I**)  
 No (**Federal assistance may not be used in the Special Flood Hazards Area**).

#### COASTAL BARRIERS RESOURCES ACT

1. Is the project located in a coastal barrier resource area?

- No; Cite Source Documentation: \_\_\_\_\_  
(This element is completed).  
 Yes - **Federal assistance may not be used in such an area.**

#### AIRPORT RUNWAY CLEAR ZONES AND CLEAR ZONES DISCLOSURES

1. Does the project involve the sale or acquisition of existing property within a Civil Airport's Runway Clear Zone or a Military Installation's Clear Zone?

- No; Source Documentation: \_\_\_\_\_  
Project complies with 24 CFR 51.303(a)(3).

Yes; **Disclosure statement must be provided** to buyer and a copy of the signed disclosure must be maintained in this Environmental Review Record (**Appendix II**)

Prepared by (name and title, please print): \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_