



CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- **Job Title:** Associate Governmental Program Analyst
- **Working Title:** Fiscal Support Analyst
- **Salary:** \$5,383.00 - \$6,739.00 per month
- **Final Filing Date:** 08/04/21
- **Work Type/Schedule:** Permanent Fulltime
- **Work Location:** Sacramento County

Description:

Under the general direction of the Fiscal Manager (Staff Services Manager I), the incumbent provides analyses to management and program staff regarding the Division's budget related issues. The incumbent provides input and assists with the development of the Division's budget and other fiscal matters.

Desirable Qualifications:

- Budgetary or financial experience
- Create and present reports to all levels of staff
- Regulations, policies, procedures, and law experience
- Experience working in a fast-paced environment
- Demonstrated customer service skills, experience working with internal/external stakeholders
- Excellent problem-solving and organizational skills.
- Excellent written and verbal communication skills.
- Intermediate-Advanced Microsoft Excel and Word skills.

Please click [here](#) to apply.