



CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- **Job Title:** Housing & Community Development Specialist II
- **Working Title:** Innovative Projects Specialist
- **Salary:** \$6,496.00- \$8,131.00 per month
- **Final Filing Date:** 07/23/21
- **Work Type/Schedule:** Permanent, Full time
- **Location:** Sacramento County

Job Description:

Under general direction, the Housing and Community Development Specialist II, is responsible for conducting high level analysis and development of program and policy recommendations for consideration by executives, as well as leading specific projects that are departmental priorities. Project management and policy analysis will involve critical and sensitive issues that impact housing, which may include use of state and local public lands for affordable housing, homelessness, land use and planning, public health, disaster preparedness and recovery, climate change, transportation, and housing for special needs populations based upon personal assignment. Serve as a conduit between the Division and a wide variety of external stakeholders, including other governmental partners. Incumbent must possess political sensitivity to exercise judgement on when it is appropriate to engage a sensitive topic.

Desirable Qualifications:

- Experience with affordable housing funding programs
- Experience with California land use planning and entitlements; housing development project management or portfolio management, particularly with respect to affordable multifamily housing; and understanding mixed use or mixed income development.
- Experience drafting or responding to Request for Proposals (RFPs).
- Experience with sustainable and/or innovative building practices.
- Ability to write in a clear and concise manner, and experience writing staff reports, policy memos, talking points, or similar communications.
- Experience conducting workshops for applicants, presenting to public committees, responding to media requests, and speaking publicly.

Please click [HERE](#) to apply.