



CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

- **Job Title:** Housing and Community Development Representative II
- **Salary:** \$5,406.00 - \$6771.00 per month
- **Final Filing Date:** 05/08/21
- **Work Type/Schedule:** Permanent, Full time

Description:

Under the general direction of the Staff Services Manager I (Manager I) of the Federal Programs Branch (FED) of the Division of Financial Assistance (DFA) the Housing and Community Development Representative (HCDR) II will work on program design and implementation of federally-funded housing and community development programs including Home Investment Partnership Program (HOME), National Housing Trust Fund (NHTF), Programs.

The Federal Programs Branch is primarily responsible for the design and implementation of federally-funded affordable housing programs including the development of program guidelines detailing the use and requirements of federally-funding programs, issuance of Notices of Funding Availability (NOFA), application review, funding recommendations, fund disbursement and monitoring. Up to 20% overnight travel throughout the state may be required.

Desirable Qualifications:

- Strong written and oral communication skills
- Bachelor's degree in related field
- Experience in housing financing
- Grant management, especially with federal funding

Please click [here](#) to apply.