

Hotel/Motel Temporary Shelter Guest Agreement

The information provided herein is intended to ensure your health and safety as well as the health and safety of others during your stay in the hotel or motel shelter program. This agreement is in addition to the established shelter policies and procedures of _____ (Emergency Shelter Provider, Grantee), which remain in effect.

Background on COVID-19

- COVID-19 (“Coronavirus Disease 2019”) is an infectious respiratory disease. Reported illnesses have ranged from mild symptoms to severe illness and death for confirmed COVID-19 cases.
- Symptoms typically appear 2-14 days after exposure.
- Most patients with confirmed COVID-19 have developed fever or feeling feverish and/or report symptoms of acute respiratory illness (e.g., cough, difficulty breathing).
- The virus that causes COVID-19 spreads through respiratory droplets produced when an infected person coughs or sneezes.
- Currently, those at greatest risk of infection are persons who have had prolonged, unprotected close contact with a patient with symptomatic, confirmed COVID-19. These include healthcare workers and household members. Those who live in or have recently been to areas with sustained transmission are also at increased risk.

Guest Expectations

1. Be respectful of others. This includes following the precautions provided below.
2. Maintain a clean environment per CDC guidelines (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html>).
 - Practice good hygiene by washing your hands regularly.
 - Use the cleaning supplies provided to regularly disinfect frequently touched objects and surfaces.
 - When ready to wash, place linens (bed sheets, towels) in the plastic bags provided. Tie the bag closed and place it outside of the room for housekeeping staff to pick-up. Staff will leave clean replacement linens by your door for your use.
 - Ensure all trash is placed in the plastic trash bags provided. When ready to dispose of trash, tie the bag closed and place it outside of the room for housekeeping staff to dispose.
3. Maintain a safe distance from others.
 - Follow the Governor of Virginia’s temporary stay-at-home order and avoid leaving your room unless necessary:
[https://www.governor.virginia.gov/media/governorvirginiagov/executive-actions/E-0-55-Temporary-Stay-at-Home-Order-Due-to-Novel-Coronavirus-\(COVID-19\).pdf](https://www.governor.virginia.gov/media/governorvirginiagov/executive-actions/E-0-55-Temporary-Stay-at-Home-Order-Due-to-Novel-Coronavirus-(COVID-19).pdf)
 - Avoid inviting guests or visitors into your room.



- When interacting with staff or others, maintain a distance of at least 6 feet.
- 4. Communicate regularly with your case manager via phone and/or email. Guests are expected to communicate with their case manager as needed but no less than once per week while staying in the hotel/motel room.

How to monitor for COVID-19/When to call for medical assistance:

- Most people with COVID-19 experience a cough, shortness of breath, and fever. If you experience these symptoms, remain in the room and do not interact with other people. Many cases are not severe, and do not require medical treatment. However, you could spread the virus to people who may be at risk for severe illness.
- If you experience difficulty breathing, feel confused, or feel pain or pressure in your chest, call a doctor immediately and follow their instructions.

I agree to the policies and procedures stated above.

Guest Signature

Case Manager Signature

Date